

SOCIAL CARE AND WELLBEING COMMITTEE

COMMITTEE BUSINESS – 14 JANUARY, 2010

| <u>No.</u> | <u>Minute Reference</u> | <u>Committee Decision</u> | <u>Update</u> | <u>Lead Officer(s)</u> | <u>Report Due</u> (bold depicts overdue item) | <u>Report Expected</u> (if known) |
|------------|---|---|--|---------------------------------------|--|--------------------------------------|
| 1. | <p>Area Committee South 28 May 09 Article 4</p> <p>Policy & Strategy Committee 16 June 09 Article 9</p> | <p><u>Services in the Community – Next Steps</u></p> <p>Area Committee South resolved to request officers to report to the appropriate Committee with a remit of health and social care in the autumn of 2009 on the evaluation and potential funding required for such a project locally as part of the development of the 2010/2011 budget after engaging with partner organisations in the North East, and with the wider Northern Community Justice Authority (NCJA).</p> <p>The Policy and Strategy Committee agreed that, in principle, the Routes Out of Prison Project was a worthy project; and requested officers to report back with relevant actions on the initiative to the relevant Committee in January, 2010.</p> | <p>We are able to commit £20k from substance misuse monies for Routes Out of Prison from April 2010.</p> <p>23rd December 2009:- At the request of the Convener, a meeting of the Project Steering Group of interested participants will be held on Friday 22nd January 2010 to prepare an implementation plan for starting in the new financial year and Officers will report this development to the meeting of this committee on 25th February 2010.</p> | Director of Social Care and Wellbeing | 14.01.10 | February or April 2010 |
| 2. | Policy & Strategy Committee | <p><u>Advocacy Services</u></p> <p>The issue of the lack of progress in</p> | At the meeting of the Policy and | Director of Social Care and Wellbeing | 03.03.09 | 09.06.09 |

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| | 10 June 08 Article 8 | Grampian with regards to the provision of advocacy services was remitted to the Committee by the Mental Health Services Working Group of 8 th May, 2008, (Article 12), with a request that they (1) consider receiving a detailed report on the matter, and (2) to advise how Aberdeen City Council plan to implement adequate advocacy service provision in terms of the Mental Health (Care and Treatment) (Scotland) Act 2003. | <p>Strategy Committee on 21 January, 2009 the Committee requested that a report be brought to the next meeting of 3 March 2009.</p> <p>At the 28 April, 2009 meeting of the Policy and Strategy Committee, the Committee noted a verbal update from the Head of Health and Social Care, Neighbourhood Services (South Area) and requested that a substantive report be submitted to the next meeting.</p> <p>Further discussion required with Heather Kelman (Aberdeen City Community Health Partnership). An Update would be provided at the CHP Committee.</p> <p>At the 1st December 2009 meeting it was agreed that the Director would arrange an early meeting with the Chairperson of NHS Grampian Board and Chief Executive of NHS Grampian to discuss the matter in detail and to report back to the Committee at their meeting on 25th February 2010</p> | | | 25.02.10 |

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| 3. | Corporate Policy and Performance 10 September 09 | <u>Anti-Poverty Strategy</u> The Committee agreed that the draft strategy be remitted to the other Committees for consideration and comment, alongside Service Director's advice and action from the service to address poverty. | | Director of Social Care and Wellbeing | 01.12.09 | 25.02.10 |
| 4. | Social Care and Wellbeing 3 September 2009 Article 5 | <u>Equally Well and Keep Well</u> The Committee agreed to receive details relating to the Equally Well process and Keep Well initiative and also to receive a presentation from Dorothy Ross-Archer (NHS Grampian) in terms of the Keep Well initiative. | Intended for February 2010 meeting. | Mark Masson | 01.12.09 | 25.02.10 |
| 5. | Social Care and Wellbeing 3 September 2009 Article 5 | <u>Young Carers</u> The Committee agreed to receive a presentation at a future meeting in relation to young carers. | This is on the current agenda. | Mark Masson | 01.12.09 | 14.01.10 |
| 6. | Finance and Resources Committee 12 th November 2009 | <u>Services – Savings Progress 2009/10</u> The Committee requested that a budget savings report relating to the Social Care and Wellbeing Service be submitted to the Service Committee next cycle. | At the 1st December 2009 meeting it was agreed that officers would bring a report back to the next meeting of the Committee on service strategies to ensure a balanced budget. This is on the current agenda. | | 01.12.09 | 14.01.10 |

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| 7. | Social Care and Wellbeing 01 December 2009 Article 7 | <p><u>Social Work Complaints Review Committee – Extension to Membership</u></p> <p>The Committee requested that officers write to the Scottish Government to clarify the reasons why the CRC chairpersons should not be a member of the political party forming the ruling group on the Council, or an officer of any local authority, during the year prior to their appointment.</p> | <p>Correspondence had been issued to the Scottish Government prior to the festive holidays.</p> <p>The response is as follows:- It is highly likely that the intention was to ensure that the Chairperson of the Review Committee was independent of the Council and would not have any personal interest in the specific outcome of any complaint.</p> | Vikki Cuthbert | 14.01.10 | 14.01.10 |
| 8. | Social Care and Wellbeing 01 December 2009 Article 8 | <p><u>Community Engagement Programme on Social Care</u></p> <p>The Committee agreed that the Director be asked to report back on the findings of the consultation and changes to the Commissioning Strategy for Adults as a result of the consultation.</p> | | Director of Social Care and Wellbeing | 25.02.10 | 03.06.10 |
| 9. | Social Care and Wellbeing 01 December 2009 Articles 6 and 10 | <p><u>Revenue Budget Monitoring 2009/10 and Learning Disability Day Service Redesign</u></p> <p>The Committee requested that a report be submitted relating to the impact on staff at Burnside Day Centre in terms of</p> | | Director of Social Care and Wellbeing | 25.02.10 | 25.02.10 |

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| | | <p>the closure of the kitchen and dining room.</p> <p>The committee agreed to note the need to continue to consult with service users, family carers, staff and other partners in Health and the voluntary sector to develop alternative day opportunities that will facilitate the closure of Burnside Centre and seeks a further report on alternative day opportunities.</p> | | | | |

CHILDREN'S SERVICES SUB-COMMITTEE

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| 1. | Social Care and Wellbeing Committee 3 September 2009 Article 7 | <p><u>Secure Accommodation and Capital Investment Programme</u></p> <p>The Committee agreed that a progress report be submitted to the Children's Services Sub-Committee, and would include statistics on all external placements.</p> | | Interim Head of Children's Services | 04.02.10 | |
| 2. | Social Care and Wellbeing Committee 3 September 2009 Article 8 | <p><u>Unallocated Cases and Pre-Referral Screening</u></p> <p>The Committee instructed officers to provide additional detail in relation to unallocated cases (Children's Services) and the pre-referral screening mechanism to the Children's Services Sub-Committee.</p> | | Interim Head of Children's Services | 04.02.10 | |
| 3. | Social Care and Wellbeing Committee 3 September 2009 Article 11 Finance and Resources Committee 17 September | <p><u>New Residential Children's Unit</u></p> <p>The Committee agreed the identified preferred site for the development of a residential children's unit at 8 Marchburn Road, Northfield, directed the establishment of an officers group to specify both of the build and service, and instructed officers to submit progress reports to the Children's Services Sub-Committee which would</p> | | Interim Head of Children's Services | Progress report as necessary | |

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| | 2009 Article 10 | refer any decisions required to the parent committee. The Finance and Resources Committee was presented with the report and accompanying business case for funding from the Non Housing Capital Programme. The Committee noted the decisions of the Social Care and Wellbeing Committee. | | | | |
| 4. | Continuous Improvement 13 January 09 Article 11(C) Social Care and Wellbeing Committee 29 October 09 Article 10 | <u>HMle Action Plan and Review</u> The Committee agreed:- (i) to receive cyclical exception and completion progress reports for monitoring purposes; and (ii) to request officers to develop a suite of appropriate and meaningful performance indicators including a balanced scorecard to ensure that progress and direction of the actions could be monitored to be submitted to the Committee at its next meeting on 24 February, 2009, for approval. | At its meeting on 21 April 2009, the Continuous Improvement Committee resolved to note the progress made to date and to request a further progress report in October, 2009, to report on the actions completed by September, 2009. At the meeting of the Social Care and Wellbeing Committee on 29 October 2009, it was agreed to move this item to the Children's Services Sub-Committee and it will be part of quarterly performance reporting | Director of Social Care and Wellbeing | | |

ADULT SERVICES SUB-COMMITTEE

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| 1. | Social Care and Wellbeing Committee 3 September 2009 Article 10 | <p><u>Rapid Improvement Workshops</u></p> <p>The Committee, having endorsed action plans arising from rapid improvement workshops, agreed that progress reports would be submitted to the Adult Services Sub-Committee.</p> | | Interim Head of Contracts, Commissioning and Community Engagement | | |
| 2. | Continuous Improvement 02 June 09 Article 3 | <p><u>Criminal Justice Services Improvement Plan</u></p> <p>The Committee resolved:-</p> <p>(i) to request officers to write to the Scottish Government, highlighting the difficulties caused by inconsistencies in performance measures across Scotland and the detrimental effect these had on the Council's performance; and</p> <p>(ii) to request officers to advise the Northern Community Justice Authority of this situation.</p> | <p>(i) The issue is not one of inconsistency in performance measures across the country. It is to do with the impact of a number of factors on the Community Service Order performance measure of time to complete an order, one such factor being local sentencing practices in the Courts. We have discussed the matter face to face with senior staff in the Justice Department, in a meeting about new performance standards for Community Service. They are aware of these issues. (There is little that the Scottish Government can do to direct sentencing practice by Sheriffs.) Another factor is waiting</p> | Director of Social Care and Wellbeing | | |

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| | Social Care and Wellbeing Committee 29 October 09 - Article 10. | | <p>time to start a placement and we do have additional funding of £53,000 this year to target waiting times (from £5m national funding announced in June by Kenny McAskill), with further funding expected next year. We are looking at the potential impact of new community sentencing measures to be introduced next year and how we will meet new targets. We have been benchmarking with Dundee to better understand the issue.</p> <p>(ii) We have advised the NCJA in discussions of the performance report that we submit of the factors that impact on CSO performance. This is not unique to Aberdeen City.</p> <p>At the meeting of the Social Care and Wellbeing Committee of 29 October 2009 it was agreed to move this item to the Adult Services Sub-Committee. It will be part of Balance Score Card reporting quarterly</p> | | | |
| 3. | <p>Housing Cases Review Sub-Committee 15th September 2009 – Article 3</p> <p>Adult Services Sub-Committee</p> | <p>The Sub-Committee resolved:- to refer all issues surrounding the Elmwood Project, including the individual case that this Sub Committee had been dealing with, to the Adult Services Sub Committee.</p> <p>The Sub-Committee resolved:- That a report in relation to the issues</p> | | | 25.03.10 | |

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| | 16 th November 2009 – Article 2 | surrounding the Elmwood Project would be submitted to the next meeting for consideration. | | | | |